

## **TASK FORCE ON TRIAL COURT EMPLOYEES TO MEET IN REDDING ON OCTOBER 21–22**

San Francisco — The Task Force on Trial Court Employees will hold a working and educational session in Redding on Wednesday, October 21, and Thursday, October 22.

The October 21 meeting will be open to the public from 10:00 a.m. to 5:30 p.m., with a public comment period for trial court employees and other interested parties set for 10:00 to 10:30 a.m. The October 22 meeting will be open to the public from 8:00 a.m. to 1:30 p.m. The task force will convene at the DoubleTree Hotel, 1830 Hilltop Drive in Redding.

The task force is chaired by Justice James A. Ardaiz of the Court of Appeal for the Fifth Appellate District (Fresno). Established by the Trial Court Funding Act of 1997, the statewide panel is charged with developing and recommending a personnel structure for trial court employees.

Limited seating is available for members of the public. Objectives for the meeting include:

- Provide an opportunity for communication through public comment period.
- Review staff proposal for dissemination of discussion documents and reach consensus on policy.
- Provide educational information regarding the *Trial Court Model Classification Manual*, the Trial Court Budget Commission, and the transition to state funding.
- Revisit classification and compensation assumptions and reach consensus.

- Discuss proposed approaches for employment protection systems, classification, and compensation.

More information about the task force and upcoming meetings can be found at [\*www2.courtinfo.ca.gov/tcemployees\*](http://www2.courtinfo.ca.gov/tcemployees).

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Attachment: Task Force on Trial Court Employees Meeting Agenda



## The Task Force on Trial Court Employees

### MEETING AGENDA

Wednesday, October 21; Thursday, October 22, 1998

DoubleTree Hotel  
1830 Hilltop Drive  
Redding, CA 96002  
530-221-8700

### DRAFT AGENDA

<b>Type of Meeting:</b>	<b>Fifth Meeting of the Task Force</b>	<b>Chair:</b> Justice James A. Ardaiz, Administrative Presiding Justice, Court of Appeal, Fifth Appellate District  <b>Judicial Council Project Coordinator:</b> Ms. Judith A. Myers, Human Resources Director, Administrative Office of the Courts (AOC)
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#### Meeting Objectives:

- A. Provide an opportunity for communication through public comment period
- B. Review staff proposal for dissemination of discussion documents and reach consensus on policy
- C. Provide educational information regarding the:
  1. Trial Court Budget Commission and the transition to state funding
  2. Trial Court Model Classification Manual
- D. Revisit classification and compensation assumptions and reach consensus
- E. Discuss proposed classification model, identifying issues of concern
- F. Discuss proposed compensation model, identifying issues of concern
- G. Discuss proposed approach for employment protection, identifying issues of concern

**Wednesday, October 21, 1998 (10:00 a.m. to 5:30 p.m.)** OPEN SESSION *(Except where indicated otherwise)*

1. Welcome (coffee provided)	ALL	9:45-10:00 a.m.
2. Public Comment Period <b>Objective: A</b>	ALL	10:00-10:30 a.m.
3. Review: September Task Force Meeting and Announcements	Justice James A. Ardaiz, Chair Liz Schiff, Facilitator	10:30-11:00 a.m.
4. <b>Executive Session</b>	Task Force Members and Staff <i>(Closed to public)</i>	11:00 a.m. -12:00 p.m.
5. Educational Session: TCBC/Transition to State Funding <b>Objective: C.1</b>	Steven E. Jahr, Judge of the Superior Court of California, County of Shasta	1:00-2:00 p.m.

**Wednesday, October 21, 1998 (continued)**

6. Educational Session: Trial Court Model Classification Manual <b>Objective: C.2</b>	Linda Millspough, Executive Officer of the Superior Court of California, County of Glenn	2:00-3:00 p.m.
7. Staff Proposal: Classification – Assumptions & Proposed Model <b>Objectives: D, E</b>	Justice James A. Ardaiz, Chair Judy Myers, AOC HR Director	3:15-5:25 p.m.
8. Closing Remarks	Justice James A. Ardaiz, Chair ALL	5:25 – 5:30 p.m.

**Thursday, October 22, 1998 (8:00 a.m. to 1:30 p.m.)**

1. Opening Remarks and Recap	Justice James A. Ardaiz, Chair	8:00-8:15 a.m.
2. Staff Proposal: Compensation Model <b>Objective: F</b>	Justice James A. Ardaiz, Chair Judy Myers, AOC HR Director	8:15-10:15 a.m.
3. Staff Proposal: Employment Protection Approach <b>Objective: G</b>	Debbie Brown, Attorney, Administrative Office of the Courts	10:30 a.m. -12:15 p.m. <i>May be subject to executive session</i>
4. Closing Remarks and Recap	Justice James A. Ardaiz, Chair	1:15 - 1:30 p.m.